CITY OF WEST PARK
CITY COMMISSION MEETING AGENDA

WEDNESDAY, APRIL 15, 2026
7:00 PM

COMMISSION CHAMBER, CITY HALL
1965 SOUTH STATE ROAD 7, WEST PARK, FL 33023

www.cityofwestpark.org
Phone: 954-989-2688 Fax: 954-989-2684

Mayor Felicia M Brunson
Vice Mayor Joy B Smith
Commissioner Cristina R Eveillard
Commissioner Brandon Smith
Commissioner Dr. Katrina Touchstone

W. Ajibola Balogun, City Manager
Burnadette Norris-Weeks, City Attorney
Alexandra B. Grant, City Clerk

City of West Park Ordinance No. 2012-05 requires all lobbyists before engaging in any lobbying activities to register with the City Clerk and pay an annual fee of $100.00 per Resolution No. 2012-43. This applies to all persons who are retained (whether paid or not) to represent a business entity or organization to influence "City" action. "City" action is broadly described to include the ranking and selection of professional consultants and virtually all legislative, quasi-judicial and administrative action.

1. CALL TO ORDER

2. ROLL CALL

3. INVOCATION

4. PLEDGE OF ALLEGIANCE

5. PRESENTATIONS

1. **Proclamation: Child Abuse Prevention Month - Broward AWARE**

2. **Recognizing West Park Saints 7 v 7 Flag Football Team**

3. **County's ILA for the National Pollutant Discharge Elimination System - Municipal Separate Storm Sewer System Permit Program**

4. **2026 Legislative Update from the City's Lobbyist**

6. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION

7. ADVISORY BOARD PRESENTATIONS

1. None.

8. BROWARD SHERIFF'S OFFICE UPDATES – POLICE / FIRE DEPARTMENT

1. **Law Enforcement Monthly Statistics Report for March 2026**
   Law Enforcement Monthly Statistics Report - March 2026

2. **Law Enforcement Monthly Statistics Report - February 2026**
   Law Enforcement Monthly Statistics Report - Feb 2026

9. APPROVAL OF MINUTES

1. **November 5, 2025 - Regular Commission Meeting Minutes**
   November 5, 2025 - Regular Commission Meeting Minutes

2. **December 3, 2025 - Regular Commission Meeting Minutes**
   December 3, 2025 - Regular Commission Meeting Minutes

3. **January 21, 2026 - Regular Commission Meeting Minutes**
   January 21, 2026 - Regular Commission Meeting Minutes

4. **February 4, 2026 - Regular Commission Meeting Minutes**
   February 4, 2026 - Regular Commission Meeting Minutes

10. RESOLUTIONS – CONSENT ITEMS

1. None.

11. RESOLUTIONS – NON CONSENT ITEMS

1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA AUTHORIZING THE EXECUTION OF THE ATTACHED MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF WEST PARK AND FLORIDA INTERNATIONAL UNIVERSITY FOR A SUMMER READING EXPLORERS PROGRAM; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.
   (Resolution 2026-36)
   RESO. 2026-36 - West Park - MOU between West Park and FIU - 2026
   MEMO - FIU Summer Reading Explorer Program
   Exhibit A - 2026 Memorandum of Understanding with Florida International University for Reading Explorers Program

2. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, SCHEDULING A BUDGET HEARING FOR AUGUST 4, 2026, PERTAINING TO THE PROPOSED MILLAGE RATE FOR FISCAL YEAR 2026-2027; ESTABLISHING SOLID WASTE, FIRE, NUISANCE ABATEMENT, AND THE TWIN LAKES WATER CONTROL DISTRICT PROPOSED NON-AD VALOREM ASSESSMENTS; AUTHORIZING THE CITY ADMINISTRATOR TO TAKE NECESSARY AND EXPEDIENT ACTION; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.
   (Resolution 2026-37)
   RESO. 2026-37 - West Park - Scheduling Budget Hearing for Proposed Millage Rate for FY 2026-2027
   MEMO - Proposed FY2026 Budget Hearing Schedule Adjustment to Tentative Meeting Calendar - Updated 04-09-2026
   Exhibit A - Email from the Broward County Property Appraiser

3. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, SCHEDULING THE FIRST BUDGET HEARING FOR SEPTEMBER 3, 2026 AT 6:00 P.M.; SCHEDULING NON-AD VALOREM ASSESSMENT HEARINGS FOR SEPTEMBER 14, 2026 AT 6:00 P.M. AND A SECOND BUDGET HEARING FOR SEPTEMBER 16, 2026 AT 6:00 P.M.; AUTHORIZING THE CITY ADMINISTRATOR TO TAKE NECESSARY AND EXPEDIENT ACTION; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.
   (Resolution 2026-38)
   RESO. 2026-38 - West Park - Scheduling Budget Hearings and Non-Ad Valorem Assessment Hearings
   MEMO - Proposed FY2026 Budget Hearing Schedule Adjustment to Tentative Meeting Calendar - Updated 04-09-2026

Exhibit A - Email from the Broward County Property Appraiser

4. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA RATIFYING THE CITY ADMINISTRATOR'S SUBMISSION OF THE FISCAL YEAR 2027 FEDERAL APPROPRIATIONS REQUEST TO THE UNITED STATES CONGRESSIONAL OFFICE OF THE HONORABLE FREDERICA WILSON; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.
(Resolution 2026-30)
RESO. 2026-30 - West Park - Ratifying Federal Appropriations Request (FY 2027)
MEMO - Federal Appropriations Request for FY2027
Exhibit A - Federal Appropriations Request for FY 2027

5. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPOINTING REPRESENTATIVES FROM THE CITY COMMISSION TO THE BROWARD LEAGUE OF CITIES FOR THE TERM 2026-2027; PROVIDING FOR REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.
(Resolution 2026-34)
RESO. 2026-34 - West Park - Board Appointments to the BLC for 2026-2027
Exhibit A - 2026-2027 Broward League of Cities Board Member Request Form

12. QUASI-JUDICIAL ITEMS: RESOLUTIONS – (PUBLIC HEARING)

1. RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPROVING A VARIANCE PURSUANT TO PART II, CHAPTER 28, ARTICLE II OF THE CITY'S CODE OF ORDINANCES ENTITLED "VARIANCES AND SPECIAL EXCEPTIONS" RELATED TO A LAND DEVELOPMENT PROPOSED SITE PLAN TO REDUCE THE REQUIRED LANDSCAPE BUFFER FROM TEN (10) FEET TO ALLOW FOR A MINIMUM OF SIX (6) FEET ON BOTH THE SOUTH AND WEST SIDES, LOCATED AT 1901, 1955 (1959-1973) SOUTH STATE ROAD 7, WEST PARK, FLORIDA; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2025-125)
RESO. 2025-125 - West Park - Approval of Variance No. 1 to Provide a Landscape Buffer Reduction
MEMO - Variance 1 - Landscape Buffer West Park Plaza
Exhibit A - Application Package
Exhibit B - Proof Of Public Noticing
Exhibit C - City Zoning Map

2. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPROVING A VARIANCE PURSUANT TO PART II, CHAPTER 28, ARTICLE II OF THE CITY'S CODE OF ORDINANCES ENTITLED "VARIANCES AND SPECIAL EXCEPTIONS" RELATED TO A LAND DEVELOPMENT PROPOSED SITE PLAN TO REDUCE THE REQUIRED BUILDING HEIGHT FROM TWENTY-FIVE (25) FEET TO ALLOW FOR A MINIMUM OF TWENTY (20) FEET, LOCATED ON 1901, 1955 (1959-1973) SOUTH STATE ROAD 7, WEST PARK, FLORIDA; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2025-126)
RESO. 2025-126 - West Park - Approval of Variance No. 2 - Reduce Minimum Building Height

MEMO - Variance 2 - Minimum Height West Park Plaza
Exhibit A - Application Package
Exhibit B - Proof Of Public Noticing
Exhibit C - City Zoning Map

3. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPROVING A VARIANCE PURSUANT TO PART II, CHAPTER 28, ARTICLE II OF THE CITY'S CODE OF ORDINANCES ENTITLED "VARIANCES AND SPECIAL EXCEPTIONS" RELATED TO A LAND DEVELOPMENT PROPOSED SITE PLAN TO REDUCE THE CITY CODE REQUIRED BUILDING FRONTAGE FROM SEVENTY PERCENT (70%) TO SIXTY-FIVE PERCENT (65%), LOCATED ON 1901, 1955 (1959-1973) SOUTH STATE ROAD 7, WEST PARK, FLORIDA; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2025-127)
RESO. 2025-127 - West Park - Approval of Variance No. 3 to Reduce Building Frontage
MEMO - Variance 3 - Building Frontage West Park Plaza
Exhibit A - Application Package
Exhibit B - Proof Of Public Noticing
Exhibit C - City Zoning Map

4. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPROVING A SITE PLAN APPROVAL PURSUANT TO PART II, CHAPTER 20, ARTICLE IV OF THE CITY'S CODE OF ORDINANCES ENTITLED "SITE PLAN PROCEDURE AND REQUIREMENTS" RELATED TO CONSTUCTION OF A COMMERCIAL SHOPPING MALL ON VACANT PROPERTY, LOCATED ON 1901, 1955 (1959-1973) SOUTH STATE ROAD 7, WEST PARK, FLORIDA; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2025-128)
RESO. 2025-128 - West Park - Site Plan Approval
MEMO - Site Plan Approval Request
Exhibit A - Application Package
Exhibit B - Proof Of Public Noticing
Exhibit C - City Zoning Map

13. RESOLUTIONS – PUBLIC HEARING

1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, RATIFYING THE SUBMISSION OF A 52nd YEAR CDBG GRANT APPLICATION TO BROWARD COUNTY FOR SIDEWALK RESTORATION AND ADA COMPLIANCE PHASE IV PROJECT; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.
(Resolution 2026-40)
RESO. 2026-40 - West Park - Ratify Submission of CDBG 52nd Year Application for Sidewalk Restoration and ADA Compliance Phase 4
MEMO - CDBG FY 2026-2027 52nd Year Application - Sidewalk Restoration and ADA Compliance Phase 4
Exhibit A - CDBG 52nd Year 2026-2027 Application
Exhibit B - Sidewalk Restoration and ADA Compliance Phase IV
Exhibit C - Public Notice - Sidewalk Rehabilitation Phase 4

14. ORDINANCES – FIRST READING

1. AN ORDINANCE OF THE CITY OF WEST PARK, FLORIDA, AMENDING THE OPERATING BUDGET FOR FISCAL YEAR 2024-2025 COMMENCING OCTOBER 1, 2024, THROUGH SEPTEMBER 30, 2025, BY ALIGNING REVENUES AND EXPENDITURES THAT WERE ACTUALLY RECEIVED OR SPENT SINCE THE BUDGET WAS ADOPTED; ADDRESSING REVISIONS AND ADDITIONAL EXPENDITURES THAT THE COMMISSION APPROVED FROM THE UNDESIGNATED FUND BALANCE DURING THE FISCAL YEAR; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR AN EFFECTIVE DATE
(Ordinance 2025-06)
ORD. 2025-06 - West Park - Amending Operating Budget for FY 2024-25
FY25 Final Budget Amendment

2. AN ORDINANCE AMENDING CHAPTER 42 OF THE CITY OF WEST PARK'S CODE OF ORDINANCES ENTITLED "ZONING", ARTICLE III ENTITLED "ADMINISTRATION AND ENFORCEMENT", DIVISION 2 ENTITLED "PERMITS AND CERTIFICATES", ADDING SECTION 42-87 ENTITLED "VACATION RENTAL REGISTRATION PROGRAM", TO PROVIDE FOR REGULATIONS AND REGISTRATION REQUIREMENTS FOR VACATION RENTALS WITHIN THE CITY LIMITS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; PROVIDING FOR AN EFFECTIVE DATE
(Ordinance 2025-07)
ORD. 2025-07 - West Park - Amending Ord (Vacation Rental Registration - Chapter 42 - Section 42-87)
MEMO - Text Amendments For Vacation Rentals
Exhibit 1 - Text Amendment Analysis

3. AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AMENDING CHAPTER 42 OF THE CITY OF WEST PARK'S CODE OF ORDINANCES ENTITLED "ZONING", ARTICLE V, DIVISION 2, SPECIFICALLY AMENDING SECTION 42-197 ENTITLED "GENERAL PROVISIONS", TO ESTABLISH REGULATIONS FOR HOME ADDITIONS AND CONVERSIONS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; PROVIDING FOR AN EFFECTIVE DATE
(Ordinance 2025-08)
ORD. 2025-08 - West Park - Amending Ord (Home Additions)
MEMO - Text Amendments For Home Additions
Exhibit 1 - Text Amendment Analysis
Exhibit 2 - Related Parking Code Amendments

4. AN ORDINANCE AMENDING CHAPTER 42 OF THE CITY OF WEST PARK'S CODE OF ORDINANCES ENTITLED "ZONING", SPECIFICALLY AMENDING ARTICLE II, SECTION 42-34 ENTITLED "GENERAL DEFINITIONS" TO DELETE THE DEFINITION OF "USED VEHICLE SALES" AND CLARIFY THAT THE DEFINITION OF "VEHICLE SALES AND RENTALS" MEANS BOTH NEW AND USED VEHICLES; TO AMEND SECTIONS 42-231 ENTITLED "PERMITTED USES" TO CLARIFY THE LIST OF LEGALLY OPERATING VEHICLE SALES AND PAWN SHOP LOCATIONS;

TO CLARIFY SECTION 42-232 TO SPECIFICALLY STATE THAT ALL PAWN SHOPS NOT INCLUDED ON THE LIST OF ELIGIBLE LIST OF PAWN SHOP PROPERTIES SHALL BE PROHIBITTED; TO AMEND SECTION 42-139 ENTITLED "NONCONFORMING USE – ESTABLISHMENT" TO CLARIFY THAT NONCONFORMING USES SHALL NOT APPLY TO PAWN SHOPS AND NEW AND USED CARE SALES SUBJECT TO SPECIAL EXCEPTION; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; PROVIDING FOR AN EFFECTIVE DATE

(Ordinance 2026-02)

ORD. 2026-02 - West Park - Amending Vehicle Sales and Pawn Shop Use
MEMO - Text Amendments For Vehicle Sales & Pawn Shops Uses (REVISED)
Exhibit A - Text Amendments (Ordinance 2019-10)
Exhibit B - Text Amendments (Ordinance 2023-04)
Exhibit C - Text Amendments (List Of Legally Operating Properties)
Exhibit D - Text Amendments (Proposed Text Amendments)

5. AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AMENDING CHAPTER 42 OF THE CITY OF WEST PARK'S CODE OF ORDINANCES ENTITLED "ZONING", SPECIFICALLY AMENDING SECTION 42-601(G) OF ARTICLE XI, ENTITLED "OFF STREET PARKING AND LOADING" TO PROVIDE FOR TEMPORARY PARKING STANDARDS AND MAINTENANCE FOR OFF-STREET PARKING; AMENDING SECTION 42-61 ENTITLED "ENFORCEMENT, INTERPRETATION, PURPOSE AND CONFLICT" TO ALLOW REAL PROPERTY OWNERS TO REMOVE VEHICLES AT THE VEHICLE OWNER'S EXPENSE; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; PROVIDING FOR AN EFFECTIVE DATE

(Ordinance 2025-01)

ORD. 2025-01 - West Park - Parking in Swales Policy
Exhibit A - Memorandum for Proposed Policy for Parking in Swale Areas
Exhibit B - Municipal Government Comparisons Table of Various Policies
Exhibit C - List of Potential Challenges - Tentative Proposed Parking in Swales Policy
Exhibit D - Existing City Code Sections
Exhibit E - Planning and Zoning Advisory Board Review Summary Report

15. ORDINANCES – SECOND READING (PUBLIC HEARING)

1. AN ORDINANCE AMENDING CHAPTER 42 OF THE CITY OF WEST PARK'S CODE OF ORDINANCES ENTITLED "ZONING", ARTICLE V ENTITLED "DISTRICT REGULATIONS", DIVISION 3 ENTITLED "COMMERCIAL DISTRICTS", SPECIFICALLY AMENDING SECTION 42-231 ENTITLED "PERMITTED USES", TO ADD ADDITIONAL PERMITTED USES FOR MOBILE FOOD, SALES AND SERVICES UNITS; SPECIFICALLY ADDING SECTION 42-241 ENTITLED "MOBILE VENDING" TO PROVIDE REGULATIONS REGARDING MOBILE FOOD, SALES AND SERVICES UNITS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; PROVIDING FOR AN EFFECTIVE DATE

(Ordinance 2025-04)

ORD. 2025-04 - West Park - Proposed Mobile Vending Policy Ordinance (REV)
Exhibit A - February 7, 2024 City Commission Agenda Item

Exhibit B - May 13, 2024 Planning Board Agenda Item
Exhibit C - June 12, 2025 Public Workshop Agenda Item
Exhibit D - City Comparison of Required Fees

16. CITY MANAGER'S REPORT

1. **Impact of Property Tax Reform Measures & House Joint Resolutions**
   MEMO - Impact of Property Tax Reform Measures House Joint Resolutions - Updated 02-23-2026
   Exhibit A - BCCMA-BLOC Impact of Property Tax Reform Report
   Exhibit B - HB 203 - FL House Joint Resolution

2. **Solid Waste Authority Master Plan and Recommended Facilities Amendment**
   MEMO - Solid Waste Authority Master Plan and Recommended Facilities Amendment
   Exhibit A - Solid Waste Authority of Broward County Presentation
   Exhibit B - Email dated 03-26-2026 From Solid Waste Authority
   Exhibit C - Memorandum titled Regional Solid Waste and Recycling Master Plan Updates
   Exhibit D - Memorandum titled Detailed Financial Plan
   Exhibit E - Task 13 Regional Solid Waste and Recycling Master Plan

3. **Proposed FY 2026-27 Budget Hearing Schedule & Adjustment to Tentative Meeting Calendar**
   MEMO - Proposed FY2026 Budget Hearing Schedule Adjustment to Tentative Meeting Calendar
   Exhibit A - Email from the Broward County Property Appraiser

4. **Response from Broward County Supervisor of Election Regarding August Special Election**
   MEMO - Response from Broward Supervisor of Elections Regarding August Special Election - Updated
   Exhibit A - Email to Broward Supervisor of Elections Administrator Regarding August Special Election
   Exhibit B - Email Response Received 4-13-26 from Broward Supervisor of Elections Regarding August Special Election

5. **Court Order Regarding Wilferz Company LLC Case No. CACE25015075**
   MEMO - Court Order Regarding Wilferz Company LLC Case No. CACE25015075
   Exhibit A - Email Dated 12-19-2025 Regarding Court Order Case No. CACE25015075
   Exhibit B - August 6th 2025 Commission Meeting Agenda, Item 10-4
   Exhibit C - September 17 2025 Commission Meeting Agenda, Item 15-1
   Exhibit D - October 1 2025 Commission Meeting Agenda Item 15-1

6. **City Hall Annex Envisioning presented on May 5, 2021 & City Hall Amended Lease Adopted on September 22, 2021**
   MEMO - City Hall Annex Envisioning presented May 5 2021 and City Hall Amended Lease Adopted Sept 22 2021
   Exhibit A - City Hall Annex Envisioning
   Exhibit B - Executed City Hall Amended Lease with Interstate Development

7. **2026 Legislative Update from the City's Lobbyist**
   MEMO - 2026 Legislative Update from the City's Lobbyist - Updated April 6 2026
   Exhibit A - 2026 Legislative Update from the Cityâ€™s Lobbyist - Week 8
   Exhibit B - 2026 â€“ Post Session Report

Exhibit C - SB 1134 Official Actions of Local Government by Senator Yarborough

8. **Broward Housing Council Annual Report**
   MEMO - Broward Housing Council Annual Report 2025
   Exhibit A - Broward Housing Council Annual Report 2025

9. **Monthly Budget Report**
   Monthly Budget Report - March 2026

17. OLD BUSINESS

1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA AUTHORIZING EACH MEMBER OF THE CITY COMMISSION TO SELECT A MEMBER OF THE CLERGY THAT WOULD PRAY DURING EACH CITY COMMISSION MEETING; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.
   (Resolution 2025-133)
   RESO. 2025-133 - West Park - Selection of Clergy to Pray During Commission Meetings

2. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, REQUIRING SUNSETTING OF ALL ADVISORY COMMITTEE AND ADVISORY BOARD APPOINTMENTS OF THE CITY OF WEST PARK COMMISSION; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.
   (Resolution 2025-134)
   RESO. 2025-134 - West Park - Sunsetting All Advisory Committee and Board Appointments
   2005-09 - Establishing Education Advisory Committee
   2006-16 - Establishing a Charter Review Committee
   2006-24 - Establishing Business Advisory Committee
   2013-05 - Amendment Ordinance (TLWCD Advisory Board)
   2017-05 - Establishing Local Planning Agency and Planning and Zoning Advisory Board
   CWP - Advisory Committees List - Updated 10-06-25

18. NEW BUSINESS

1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA EXPRESSING INTENT TO AMEND SECTION 2 (7) (B) OF THE CITY CHARTER PERTAINING TO "COMPENSATION; REIMBURSEMENT FOR EXPENSES" TO SPECIFY THAT MEMBERS OF THE CITY COMMISSION SHALL RECEIVE ACTUAL AND NECESSARY EXPENSES INCURRED IN PERFORMANCE OF DUTIES OF OFFICE; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE
   (Resolution 2025-135)
   RESO. 2025-135 - West Park - Charter Amendment - Section 2 (7) (b) - Compensation - Reimbursement for Expenses

2. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, EXPRESSING INTENT TO AMEND SECTION 2 (6)(B) OF THE CITY CHARTER ENTITLED "FORFEITURE OF OFFICE." TO ADD A CONDITION THAT IF ANY COMMISSION MEMBER VIOLATES AN EXPRESSED PROHIBITION OF THE CHARTER, IT MAY BE GROUNDS FOR FORFEITURE OF OFFICE; PROVIDING FOR

ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2025-136)

RESO. 2025-136 - West Park - Charter Amendment - Section 2 (6) (b) - Forfeiture of Office

3. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, EXPRESSING INTENT TO AMEND SECTION 3 (2) OF THE CITY CHARTER PERTAINING TO "APPOINTMENT; REMOVAL AND COMPENSATION" OF THE CITY ADMINISTRATOR; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2025-137)

RESO. 2025-137 - West Park - Charter Amendment - Section 3 (2) - Change to City Administrator Appointment, Removal, Compensation

4. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, EXPRESSING INTENT TO AMEND SECTION 3 (3)(e) OF THE CITY CHARTER PERTAINING TO "POWERS AND DUTIES OF THE ADMINISTRATOR" TO ADD ADDITIONAL LANGUAGE THAT THE PROPOSED ANNUAL BUDGET AND CAPITAL PROGRAM SHALL "IMPLEMENT THE FINAL BUDGET APPROVED BY THE CITY COMMISSION TO ACHIEVE THE GOALS OF THE CITY"; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2025-138)

RESO. 2025-138 - West Park - Charter Amendment - Section 3 (3)(e) - Powers and Duties

5. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, EXPRESSING INTENT TO AMEND SECTION 3 (3)(f) OF THE CITY CHARTER PERTAINING TO "POWERS AND DUTIES OF THE ADMINISTRATOR" TO ADD ADDITIONAL LANGUAGE THAT THE CITY MANAGER SHALL "PROVIDE INFORMATION NEEDED BY THE CITY COMMISSION FOR ITS ANNUAL EVALUATION AND PERFORMANCE"; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2025-139)

RESO. 2025-139 - West Park - Charter Amendment - Section 3 (3)(e) - Powers and Duties

6. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, EXPRESSING INTENT TO AMEND SECTION 3 (3) OF THE CITY CHARTER ENTITLED "POWERS AND DUTIES OF THE ADMINISTRATOR" TO ADD ADDITIONAL RESPONSIBILITIES AND DUTIES FOR THE CITY ADMINISTRATOR TO INCLUDE: MAKING RECOMMENDATIONS TO THE CITY COMMISSION CONCERNING THE AFFAIRS OF THE CITY; FACILITATING THE WORK OF THE CITY COMMISSION IN DEVELOPING POLICIES; PROVIDING STAFF SUPPORT SERVICES FOR THE COMMISSION MEMBERS; ASSISTING THE CITY COMMISSION TO DEVELOP LONG-TERM GOALS FOR THE CITY AND STRATEGIES TO IMPLEMENT GOALS; ENCOURAGE AND PROVIDE STAFF SUPPORT FOR PARTNERSHIPS WITH COMMUNITY ORGANIZATIONS AND FOR REGIONAL AND INTER-GOVERNMENTAL COOPERATION AND EQUITABLE PROGRAMMING; PROMOTE PARTNERSHIPS AMONG THE COMMISSION, STAFF

AND COMMUNITY MEMBERS IN DEVELOPING PUBLIC POLICIES AND BUILDING A SENSE OF COMMUNITY; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2025-140)

RESO. 2025-140 - West Park - Charter Amendment - Section 3 (3) - Powers and Duties of the Administrator (5 responsibilities)

7. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, EXPRESSING INTENT TO AMEND SECTION 3 (6) OF THE CITY CHARTER PERTAINING TO "CITY CLERK" TO HAVE THE CITY COMMISSION APPOINT A CITY CLERK FOR THE CITY OF WEST PARK AND TO AMEND THE DUTIES OF THE CITY CLERK; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2025-141)

RESO. 2025-141 - West Park - Charter Amendment - Section 3 (6) - City Clerk

8. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA EXPRESSING INTENT TO ADD A NEW SECTION TO THE CITY CHARTER TO ALLOW THE CITY COMMISSION TO CONDUCT INVESTIGATIONS, SUBPOENA WITNESSES, ADMINISTER OATHS, TAKE TESTIMONY AND REQUIRE THE PRODUCTION OF EVIDENCE; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2025-142)

RESO. 2025-142 - West Park - Charter Amendment - Add Section for Investigations

9. **Discussion regarding Section 4 - Legislative, Number 1, commissioners meeting procedure - under special meetings it should state "special meetings may be held on the call of the mayor or of any member of the commission whenever practicable upon no less than 12 hours' notice to each member except as allowed by state law all meetings shall be public; however the commission may recess for purpose of discussing in a closed or executive session limiting this on membership any matter which would tend to defame character or reputation of any person, the general subject matter for consideration is expressed in a motion calling for succession and final action or such motion is not taken by the council until the matters is on the agenda.**

MEMO - Discussion Regarding Requested Resolution Charter Amendment to Section 4 - Legislative

10. **Discussion Regarding Requested Resolution Adding Language to the Charter About Independent Audits**

MEMO - Discussion Regarding Requested Resolution Adding Language to the Charter About Independent Audits

11. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY MANAGER TO WAIVE ALL CURRENT AND FUTURE FIELD USAGE FEES FOR CSE ATHLETICS ASSOCIATION INC; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2025-143)

RESO. 2025-143 - West Park - Waiving Current and Future Fees for CSE Athletic Association

12. **Discussion Regarding Requested Resolution for all RFQ 25-0513 - Professional**

Engineering Services County Line Road Improvement Project bidders to come before the Commission

MEMO - Discussion Regarding Request for all RFQ (25-0513 - Professional Engineering Services) Bidders to Present Before Commission
Exhibit A â€“ Memo- RFQ 25-0513 Professional Engineering Services â€“ County Line Rd Improvements
Exhibit B â€“ Minutes of RFQ 25-0513 Consultation Evaluation Meeting

13. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE THE ATTACHED MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF WEST PARK AND WEST PARK TRADE EXPO LLC FOR THE SPONSORSHIP OF A BUSINESS/TRADE EXPO EVENT AT MCTYRE PARK; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE **(Resolution 2025-95)**

RESO. 2025-95 - West Park - Sponsorship of Business of Trade Expo
MEMO - Update on Business Trade Expo
West Park MOU - Business Trade Expo Event 2025

19. FUTURE AGENDA ITEMS

20. COMMISSION MEMBERS' COMMENTS / REPORTS

21. FOR THE GOOD OF THE ORDER

22. ADJOURNMENT

RULES OF PROCEDURE

WHO MAY SPEAK

Meetings of the City Commission are open to the public. They are not, however, public forums. Any resident who wishes to address the Commission on any subject within the scope of the Commission's authority may do so, providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

SPEAKING ON ITEMS ON THE AGENDA

- **Consent Agenda Items -** These are items, which the Commission does not need to discuss individually, and which are voted on as a group. Any Commissioner who wishes to discuss any individual item on the consent agenda may request the Mayor to pull such item from the consent agenda. Those items pulled will be discussed and voted upon individually.

- **Regular Agenda Items -** These are items, which the Commission will discuss individually in the order listed on the agenda. By majority vote, the City Commission may permit any person to be heard on an item at a non-public hearing.

- **Public Hearing Items -** This portion of the agenda is to obtain input from the public on some ordinances, resolutions and zoning applications. The chair will permit any person to be heard on the item during formal public hearings.

SPEAKING ON SUBJECTS NOT ON THE AGENDA

Any resident may address the Commission on any items pertaining to City business during the Opportunity For The Public To Address the Commission portion of the agenda. Persons wishing to speak must sign in with the City Clerk before the start of the meeting.

ADDRESSING THE COMMISSION, MANNER & TIME

By majority vote the City Commission may invite citizen discussion on any agenda item. In every case where a citizen is recognized by the Mayor to discuss an agenda item, the citizen shall step to the podium/microphone, state his or her name and address for the benefit of the city clerk, identify any group or organization he or she represents and shall then succinctly state his or her position regarding the item before the city commission. Any question, which shall be related to the business of the City and deemed appropriate by the Mayor, shall be directed to the Mayor and the Mayor shall then re-direct the question to the appropriate Commissioner or City staff to answer the citizen question which shall be related to the business of the City.

All comments or questions of the public are to be directed to the Mayor as presiding officer only. There shall be no cross conversations or questions of any other persons. **The length of time each individual may speak should be limited in the interest of order and conduct of the business at hand.** Comments to the Commission by individual citizens shall be limited to **three (3) minutes** during the citizens request period. The City Clerk shall be charged with the responsibility of notifying each citizen thirty (30) seconds before said time shall elapse and when said time limit has expired.

APPEALS

If a person decides to appeal any decision made by the board, agency, or commission with respect to

any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

DECORUM

If a member of the audience becomes unruly, the Mayor has the right to require the person to leave the room. If a crowd becomes unruly, the mayor may recess or adjourn the meeting. Please turn off all cell phones and pagers.

CONTACT INFORMATION

If anyone has questions or comments about anything on the meeting agenda, please contact the City Administrator at 954-989-2688.

AMERICANS WITH DISABILITY ACT

In accordance with the Americans with Disabilities Act and Florida Statute 286.26, persons with disabilities needing special accommodation to participate in this proceeding should contact the City Clerk no later than three (3) days prior to the meeting at (954)-989-2688 for assistance.